

Macmillan Support Grant

External guidance for new applicants

This guide gives an overview on what support grant funding can be used for and how to apply. If you have any questions, please speak to your Macmillan contact.

Who can apply?

- Cancer self-help and support groups
- Macmillan Professionals
- Voluntary/third sector and Community Groups

What we will fund

Support Grants awarded can be up to the value of £15,000. Some examples of what we have funded in Support Grants are as follows:

- Initial room hire costs and refreshments
- Events e.g. cancer awareness
- Group outings/celebrations
- Volunteer Expenses
- Signposting Information
- Information Stands
- Community Projects
- I.T. equipment e.g. iPads (device only) Mobile Phones (device only) Laptops, Projectors
- Education sessions for People living with cancer (PLWC)
- Physical activity linked to personalised care such as prehabilitation,* rehabilitation** and wellbeing

A Macmillan Support Grant is a one-off payment that directly benefits groups of people living with cancer.

What we won't fund

Whilst there are exclusions listed below, we may be able to offer support through other funding streams, please speak to your Macmillan contact for more information.

- Carers support, bereavement support
- Salaries, on costs and overheads
- Anything not in line with Macmillan's charitable objectives and constitution
- Learning and Development for professionals (Including HOPE Courses)***
- Retrospective funding
- Holidays for groups or individuals
- Activities that support fundraising
- Mobile device contracts and software
- Any consultancy work that Macmillan would be the direct beneficiary of
- Activities that do not specifically benefit people living with cancer

The 'What we will fund' isn't an exhaustive list and we are keen to encourage new ideas and new ways of doing things. We welcome applications that promote inclusion, help us to reach diverse communities and encourage peer to peer support.

How to apply

Prospective applicants are encouraged to talk through their ideas with a Macmillan representative in their area, this is usually a Partnership Manager, Macmillan Engagement Lead or Partnership Quality Lead.

You will receive an email from Macmillan inviting you to log in to the Macmillan Web Portal (If it's your first time applying for a Support Grant then you'll receive instructions on setting up your profile first to enable you to access the Macmillan Web Portal).

A separate Guidance document is available that will guide you through the Support Grant application process on the Macmillan Web Portal.

You will need to sign the support agreement documents electronically. This is done using a system called DocuSign. You will be sent an e-mail that contains a link to review and sign the documents, there are on screen instructions to follow. Once signed, you will receive a copy of the completed documents.

Accessing the funding

During the initial discussion with your Macmillan representative you will have agreed whether you will receive a one-off payment up front or whether you will be reimbursed using a request for payment form.

If you are paid up front, then once the support grant agreement is signed by Macmillan and yourself the payment will automatically be made. If you are going to be reimbursed, the request for payment form will be available on the portal once the agreement documents are signed. You can only submit one request for payment and this needs to be done within 6 months of the start date of your activity.

Use of Macmillan logo

By signing the Support Grant terms and conditions you are able to use the Macmillan branding. We would like you to acknowledge our support wherever possible by using the wording "supported by Macmillan" in relation to the activity. You may only use the Macmillan logo in unamended form and in a manner which is consistent with Macmillan's Brand Guidelines provided to you regarding size, colour, or placement. Macmillan's Brand Guidelines can be downloaded here: <https://macmillan.frontify.com/>

You must not use the Macmillan logo:

- a. for any commercial purposes
- b. in any way that appears to represent the views of Macmillan
- c. by incorporating it in your company, group or organisation name or logo



Further details on the use of Macmillan branding can be found in your Support Grant terms and conditions.

Evaluation

At the end of your period of support grant funding, we need to understand how the money has been spent and what impact it has had. We would like to know what has worked and what hasn't. After receiving funding, you can access the evaluation form through the online portal at any time, your relationship holder will contact you to remind you to complete the form if you have not done so after 9 months. This will help Macmillan Cancer Support to learn from your experiences and help us to build on what has worked well in other areas. Your support grant evaluation will be reviewed by a geographical evaluation panel, the membership of which includes people with lived experience of cancer. Grant monies of £100 or more not spent must be returned to Macmillan.

*Prehabilitation - supporting people with cancer before they receive treatment.

**Rehabilitation - restoring people to health and helping them to live as normal lives as possible during and after their cancer treatment.

***For further information on learning and development opportunities for professionals, please refer to our Learning and Communications Hub:

<https://www.macmillan.org.uk/healthcare-professionals/macmillan-professionals/learning-and-development>

